Department Heads, November 15th 2018

Circ Department:

Volunteer Appreciation Luncheon went well. We had 26 guests, and the food was lovely. (Lisa Brandl was the caterer) This year’s gift was library themed socks, thanks to Francesca. I do have ideas for next years event, which is a help.

Susan Harmon has officially retired as Homebound Coordinator, and Peggy Brown and Sarah Hinckly have taken over. Their first quarterly meeting will be on the 13th. Susan will be missed in this position, but she will still be in the building as a homebound volunteer and as the friday ‘pull holds’ volunteer.

We have started to weed the stacks in a more manageable, I hope, fashion, doing a 1/10th or so of the collection a month. The aim is to not overwhelm ourselves or the Friends, with an onslaught of items. I am continuing to come to grips with the reports function, John Amundson is a great resource as he is quite willing to point one in the correct general direction, and after 2 months this seems to be working out.

Francesca did a great job with the schedule, and all else, while I was gone and it was very nice to come back to no problems …. Just work as normal.

We are going to be getting picture frames to mount on the walls by each of the quilts to hold their titles, maker’s names and whatever the maker had to say about them. The double-sided sticky tape was not a long term solution, and George is willing to drill holes and put in anchors. This will be happening sometime in the next month or so, as I find frames and as George has the time. Should make the whole display look more official as well as making things stay up.

Please get your vacation requests in for the holidays, and please check that there are going to be sufficient staff in the building when you are gone. I have been a little profligate with the fill-ins, and need to step back and ask full-and part-time staff fill in where it can be done. Thanks in advance for your help with this.l